

## TOWN OF CRESTONE FEE SCHEDULE

Updated December 12, 2022

This fee schedule may be revised by the Board at its discretion.

ADMINISTRATION		
Copies, black and white, per 1 or 2 sided page	\$0.25	
Copies, color, per 1 or 2 sided page	\$2.00	Fee established Res. # 005-2018
Notarization, per signature	\$5.00	Fee established Res. # 004-2013
Transcriptions, 15 minutes or less	\$30.00	Fee established Res. # 006-2013
Transcriptions, prepared by third party transcribers	cost incurred	Fee established Res. # 006-2013
Back check fee	\$25.00	
Open records research/retrieval, per hour (first hour no charge)	\$30.00	Fee changed Res. # 016-2014
Miscellaneous fees	per cost	

BUILDING PERMITS		
Initial residential building permit, including 2 inspections	\$80.00	Fee established Res. # 009-2010/Res. # 005-2018
Building review and permit, multi-unit residential, per building	\$50.00	
Initial commercial building permit, including 2 inspections	\$200.00	Fee established Res. # 009-2010/Res. # 005-2018
Permit for storage shed	\$25.00	Fee established Res. # 005-2020
Permit for shipping container	\$25.00	Fee established Res. # 005-2020
Subsequent building site inspection, residential or commercial, per building	\$40.00	Fee established Res. # 009-2010/Res. # 005-2018
Permit to excavate on town property	\$60.00	Fee established Res. # 005-2020
Deposit for permit to excavate on town property (refundable)	\$500.00	Fee established Res. # 005-2020

BUSINESS LICENSES		
In-home, annual fee	\$25.00	
Commercial zone, annual fee	\$40.00	
License late fee, per month	\$10.00	
Special events, except non-profits (no liquor)	\$20.00	
Special events, cleanup/damage deposit	\$250.00	
B and B/short-term vacation rentals, annual fee	\$150.00	Fee established Res. # 005-2018

RENTALS		
Crestone parks event usage fee, per park, per day	\$100.00	Fee established Res. # 016-2016
Cleanup deposit, per town property use/street closure application, per day (refundable)	\$250.00	Fee established Res. # 011-2022
Street closure fee, per street	\$100.00	Fee established Res. # 011-2022
Table rental, per table, per day	\$3.00	
Table damage/return deposit, per table	\$10.00	
Chair rental, per chair, per day	\$1.00	
Chair damage/return deposit, per chair	\$2.00	
Portable stage rental, per 4' x 8' panel (8 panels maximum)	\$30.00	Fee established Res. # 011-2022

CEMETERY		
General section, 20' x 20' plot, resident	\$500.00	Fee established Res. # 009-2010/Res. # 005-2018
General section, 20' x 20' plot, nonresident	\$800.00	Fee established Res. # 009-2010/Res. # 005-2018
General section, 10' x 10' plot, resident	\$150.00	Fee established Res. # 009-2010/Res. # 005-2018
General section, 10' x 10' plot, nonresident	\$300.00	Fee established Res. # 009-2010/Res. # 005-2018
General section, irregularly sized plots (per 100 sq. ft.), resident	\$150.00	Fee established Res. # 009-2010/Res. # 005-2018
General section, irregularly sized plots (per 100 sq. ft.), nonresident	\$300.00	Fee established Res. # 009-2010/Res. # 005-2018
Hybrid section, 20' x 20' plot, resident	\$1,300.00	Fee established Res. # 017-2014/Res. # 005-2018
Hybrid section, 20' x 20' plot, nonresident	\$2,000.00	Fee established Res. # 017-2014/Res. # 005-2018
Hybrid section, 10' x 10' plot, resident	\$350.00	Fee established Res. # 017-2014/Res. # 005-2018
Hybrid section, 10' x 10' plot, nonresident	\$600.00	Fee established Res. # 017-2014/Res. # 005-2018
Hybrid section, irregularly sized plots (per 100 sq. ft.), resident	\$350.00	Fee established Res. # 017-2014/Res. # 005-2018

Hybrid section, irregularly sized plots (per 100 sq. ft.), nonresident	\$600.00	Fee established Res. # 017-2014/Res. # 005-2018
Natural section, 20' x 20' plot, resident	\$1,500.00	Fee established Res. # 009-2010/Res. # 005-2018
Natural section, 20' x 20' plot, nonresident	\$2,400.00	Fee established Res. # 009-2010/Res. # 005-2018
Natural section, 10' x 10' plot, resident	\$500.00	Fee established Res. # 009-2010/Res. # 005-2018
Natural section, 10' x 10' plot, nonresident	\$900.00	Fee established Res. # 009-2010/Res. # 005-2018
<b>**"Resident" is defined by Res. # 009-2010 as anyone whose current or previous primary residence zip code is or was 81131 or 81143.</b>		
Pet plot, 5' x 6' (large), resident	\$75.00	Fee established Res. # 005-2018
Pet plot, 5' x 6' (large), nonresident	\$150.00	Fee established Res. # 003-2019
Pet plot, 3' x 5' (medium), resident	\$45.00	Fee established Res. # 005-2018
Pet plot, 3' x 5' (medium), nonresident	\$90.00	Fee established Res. # 003-2019
Pet plot, 2' x 2' (small), resident	\$25.00	Fee established Res. # 005-2018
Pet plot, 2' x 2' (small), nonresident	\$50.00	Fee established Res. # 003-2019
Burial/digging permit	\$0.00	
Burial/digging damage deposit	\$250.00	
Wood vault	\$250.00	Fee established Res. # 016-2016

COMMUNITY DEVELOPMENT		
Annexation	\$500.00 + costs	Fee established Res. # 004-2013
Conditional use review and permit	\$200.00 + atty fees	
Planned unit development	\$400.00 + atty fees	Fee established Res. # 004-2013
Variance review and permit	\$200.00 + atty fees	
Street cut damage/completion deposit	\$500.00	
Zoning map change	\$500.00	Fee established Res. # 005-2018
Subdivision application	\$500.00	Fee established Res. # 001-2009
Minor subdivision application	\$300.00	Fee established Res. # 001-2009

HYDRANT MAINTENANCE FEES, ANNUAL		
Residential zones, per 50' x 142' lot	\$24.00	Fee changed Res. # 020-2022
Commercial zone, per 50' x 142' lot	\$30.00	Fee changed Res. # 020-2022
Residential zones, per 25' x 142' lot	\$12.00	Fee changed Res. # 020-2022
Commercial zone, per 25' x 142' lot	\$15.00	Fee changed Res. # 020-2022
Rural zone, per acre	\$17.00	Fee changed Res. # 020-2022
Late Fee	\$10.00	Fee changed Res. # 015-2022

LIQUOR AND RETAIL MARIJUANA LICENSING (all fees listed are in addition to specific license fees )		
New license application	\$1,000.00	Fee changed Res. # 009-2010
New license application with concurrent review	\$1,000.00	Fee changed Res. # 009-2010
Transfer of ownership application	\$750.00	
Annual renewal application	\$100.00	Fee established Res.# 012-2013
Art gallery application	\$100.00	Fee established Res.# 012-2013
Art gallery permit	\$3.75	Fee established Res.# 012-2013
Art gallery renewal application fee	\$100.00	
Arts license, new or renewal	\$41.25	
Bed and breakfast, new or renewal	\$25.00	
Beer and wine, new or renewal	\$41.25	Per state, August 2018
Beer, 3.2%, restaurant or store, new or renewal	\$3.75	
Brew pub, new or renewal	\$75.00	
Club, new or renewal	\$41.25	Fee changed Res. # 008-2008
Drug store, renewal	\$22.50	Fee changed Res. # 008-2008
Hotel/restaurant, new or renewal	\$75.00	
Optional premises, new or renewal	\$75.00	
Special events, per application	\$100.00	Fee changed Res. # 005-2012
Store, retail liquor, new or renewal	\$22.50	
Tavern--NO TAVERNS ALLOWED	N/A	
Fingerprinting	\$38.50	Fee established Res. # 008-2008
New manager registration, per manager	\$75.00	
Change of officers, per officer	\$100.00	

Temporary permit (local permit, no state fee)	\$100.00	
Change of location	\$750.00	Fee changed Res. # 013-2013
Modification (state form DR 8442)	\$100.00	Fee changed Res. # 016-2016
Late renewal application	\$500.00	Fee established Res. # 008-2008
Retail, on premises-Fermented Malt Beverage (FMB)	\$3.75	Fee changed Res. # 003-2019
Retail, off premises-Fermented Malt Beverage (FMB)	\$3.75	Fee changed Res. # 003-2019
Retail, on/off premises-Fermented Malt Beverage (FMB)	\$3.75	Fee changed Res. # 003-2019
Retail marijuana store application (non-refundable)	\$800.00	Fee established Res. # 013-2016
Retail marijuana permit	\$3,000.00	Fee established Res. # 013-2016
Retail marijuana permit, annual renewal	\$3,000.00	Fee established Res. # 013-2016
Retail marijuana license, trade name change	\$100.00	Fee established Res. # 013-2016

*\*DISCLAIMER: Liquor fees are subject to change as per state liquor enforcement quarterly updates*

MUNICIPAL COURT FEES		
Document certification	\$5.00	Fee established Res. # 002-2008
Duplication of audio tapes or CDs	\$20.00	
Transcriptions, 15 minutes or fewer	\$15.00	
Transcriptions longer than 15 minutes	\$1.00	
Court cost, per violation	\$20.00	Fee established Res. # 001-2010
Bench warrant, per warrant	\$50.00	
Deferred sentence, per deferral	\$20.00	
Basic court fine, per charge	\$100.00	Fee established Res. # 005-2020
Vicious dogs running loose, first offense	\$250.00	Fee established Res. # 005-2020

SEWER SERVICE		
Tap fee, per EQR	\$1,200.00	
Tap fee, per EQR, outside town limits	\$2,400.00	
Tap saddle installation	(town pays)	
Inspection of tap saddle > line > stub	(town pays)	
Inspection of hookup stub > line > building	\$20.00	
Monthly service, per EQR	\$38.50	Fee changed Res. # 007-2018
Monthly service, per EQR, outside town limits	\$40.00	Fee changed Res. # 005-2012
Monthly maintenance and administration fee	\$1.50	
Late fee	\$10.00	Fee changed Res. # 015-2022
Unauthorized connection penalty	\$600.00	
Wastewater/septic system permit	\$200.00	Fee changed Res. # 005-2012

WATER SERVICE		
Town resident well use, annual contract and key	\$120.00	
New water service deposit	\$50.00	
Bulk water use, town residents with dry wells only, per 200 gallons	\$15.00	Fee established by Board motion on 10/08/2018
Bulk water use, deposit	\$500.00	
Bulk water use, per 1,000 gallons or part thereof	\$15.00	
<b>Monthly water service base rate, up to 4,000 gallons</b>	<b>\$46.00</b>	<b>Fee changed Res. # 020-2022</b>
Monthly water, outside town limits, up to 4,000 gallons	double	Fee changed Res. # 005-2012
Monthly water, per 1,000 gallons, from 4,000-8,000 gallons	\$6.00	Fee established Res. # 001-2009
Monthly water, per 1,000 gallons, from 8,000-12,000 gallons	\$8.00	Fee established Res. # 001-2009
Monthly water, per each 1,000 gallons over 12,000 gallons	\$10.00	Fee established Res. # 001-2009
Late fee	\$10.00	Fee changed Res. # 015-2022
Tap fee, 3/4"	\$3,500.00	Fee established Ord. # 2008-006
Tap fee, 1"	\$5,000.00	Fee established Res. # 001-2009
Tap fee, 1.5"	\$8,000.00	Fee established Res. # 001-2009
Tap fee, 2"	\$11,000.00	Fee established Res. # 001-2009
Tap fees outside town limits, per each in-town tap size	double	Fee changed Res. # 005-2012
Inspection of hookup from meter, line(s) and connection(s) to private plumbing	\$20.00	Fee established Res. # 007-2009
Utility extension fee (includes up to four inspections)	\$400.00	Fee established Res. # 005-2018



**RESOLUTION # 015-2022**  
**A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE**  
**TO BE SET FORTH IN APPENDIX 2F OF THE CRESTONE MUNICIPAL CODE**

**WHEREAS**, Ordinance No. 2006-009 of the Town of Crestone adopted a fee schedule for copying, building permits, business licenses, rental of public facilities, annexation, fire protection, municipal court, liquor and marijuana licensing, and water and sewer service; and

**WHEREAS**, such ordinance allows the same to be amended by resolution of the Town Board of Trustees; and

**WHEREAS**, Ordinance No. 2020-002 adopted the Crestone Municipal Code which incorporates Appendix 2F (Consolidated Fee Schedule) in Chapter 2 (Administration); and

**WHEREAS**, upon the review of the town's current fee schedule, the Town Board of Trustees recommends Appendix 2F be amended to reflect a necessary addition regarding deposits for town property usage, and deletion of certain items that no longer pertain to services the town offers.

**NOW THEREFORE**, be it resolved by the Board of Trustees of the Town of Crestone, Colorado that Appendix 2F (Consolidated Fee Schedule) of the Crestone Municipal Code attached hereto and incorporated herein by reference, be amended and that said fee schedule be incorporated into the Crestone Municipal Code as Appendix 2F (Consolidated Fee Schedule).

**DONE and SIGNED** this 12<sup>th</sup> day of September, 2022.

  
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Kairina Danforth, Mayor

**ATTEST:** Allyson Ransom

Allyson Ransom, Town Clerk





## TOWN OF CRESTONE FEE SCHEDULE

Updated October 27, 2022

This fee schedule may be revised by the Board at its discretion.

ADMINISTRATION		
Copies, black and white, per 1 or 2 sided page	\$0.25	
Copies, color, per 1 or 2 sided page	\$2.00	Fee established Res. # 005-2018
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Building review and permit, multi-unit residential, per building	\$50.00	
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Permit to excavate on town property	\$60.00	Fee established Res. # 005-2020
Deposit for permit to excavate on town property (refundable)	\$500.00	Fee established Res. # 005-2020

BUSINESS LICENSES		
In-home, annual fee	\$25.00	
Commercial zone, annual fee	\$40.00	
License late fee, per month	\$10.00	
Special events, except non-profits (no liquor)	\$20.00	
Special events, cleanup/damage deposit	\$250.00	
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RENTALS		
Crestone parks event usage fee, per park, per day	\$100.00	Fee established Res. # 016-2016
Cleanup deposit, per town property use/street closure application, per day (refundable)	\$250.00	Fee established Res. # 011-2022
Street closure fee, per street	\$100.00	Fee established Res. # 011-2022
Table rental, per table, per day	\$3.00	
Table damage/return deposit, per table	\$10.00	
Chair rental, per chair, per day	\$1.00	
Chair damage/return deposit, per chair	\$2.00	
Portable stage rental, per 4' x 8' panel (8 panels maximum)	\$30.00	Fee established Res. # 011-2022

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Pet plot, 3' x 5' (medium), nonresident	\$90.00	Fee established Res. # 003-2019
Pet plot, 2' x 2' (small), resident	\$25.00	Fee established Res. # 005-2018
Pet plot, 2' x 2' (small), nonresident	\$50.00	Fee established Res. # 003-2019
Burial/digging permit	\$0.00	
Burial/digging damage deposit	\$250.00	
Wood vault	\$250.00	Fee established Res. # 016-2016

COMMUNITY DEVELOPMENT		
Annexation	\$500.00 + costs	Fee established Res. # 004-2013
Conditional use review and permit	\$200.00 + atty fees	
Planned unit development	\$400.00 + atty fees	Fee established Res. # 004-2013
Variance review and permit	\$200.00 + atty fees	
Street cut damage/completion deposit	\$500.00	
Zoning map change	\$500.00	Fee established Res. # 005-2018
Subdivision application	\$500.00	Fee established Res. # 001-2009
Minor subdivision application	\$300.00	Fee established Res. # 001-2009

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Residential zones, per 50' x 142' lot	\$17.00	Fee established Res. # 004-2013
Commercial zone, per 50' x 142' lot	\$24.00	Fee established Res. # 004-2013
Residential zones, per 25' x 142' lot	\$8.50	Fee changed Res. # 003-2019
Commercial zone, per 25' x 142' lot	\$8.50	Fee changed Res. # 003-2019
Rural zone, per acre	\$13.50	Fee established Res. # 004-2013
Late charge, first month	\$2.50	Fee established Res. # 007-2018
Late charge, second month	\$5.00	Fee established Res. # 007-2018
Late charge, each subsequent month after two months	\$10.00	Fee established Res. # 007-2018

LIQUOR AND RETAIL MARIJUANA LICENSING (all fees listed are in addition to specific license fees)		
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Bench warrant, per warrant	\$50.00	
Deferred sentence, per deferral	\$20.00	
Basic court fine, per charge	\$100.00	Fee established Res. # 005-2020
Vicious dogs running loose, first offense	\$250.00	Fee established Res. # 005-2020

SEWER SERVICE		
Tap fee, per EQR	\$1,200.00	
Tap fee, per EQR, outside town limits	\$2,400.00	
Tap saddle installation	(town pays)	
Inspection of tap saddle > line > stub	(town pays)	
Inspection of hookup stub > line > building	\$20.00	
Monthly service, per EQR	\$38.50	Fee changed Res. # 007-2018
Monthly service, per EQR, outside town limits	\$40.00	Fee changed Res. # 005-2012
Monthly maintenance and administration fee	\$1.50	
<b>Late fee</b>	<b>\$10.00</b>	<b>Fee changed Res. # 015-2022</b>
Unauthorized connection penalty	\$600.00	
Wastewater/septic system permit	\$200.00	Fee changed Res. # 005-2012

WATER SERVICE		
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New water service deposit	\$50.00	
Bulk water use, town residents with dry wells only, per 200 gallons	\$15.00	Fee established by Board motion on 10/08/2018
Bulk water use, deposit	\$500.00	
Bulk water use, per 1,000 gallons or part thereof	\$15.00	
Monthly water service base rate, up to 4,000 gallons	\$34.00	Fee established Res. # 001-2009
Monthly water, outside town limits, up to 4,000 gallons	double	Fee changed Res. # 005-2012
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Monthly water, per 1,000 gallons, from 8,000-12,000 gallons	\$8.00	Fee established Res. # 001-2009
Monthly water, per each 1,000 gallons over 12,000 gallons	\$10.00	Fee established Res. # 001-2009
<b>Late fee</b>	<b>\$10.00</b>	<b>Fee changed Res. # 015-2022</b>
Tap fee, 3/4"	\$3,500.00	Fee established Ord. # 2008-006
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Tap fee, 1.5"	\$8,000.00	Fee established Res. # 001-2009
Tap fee, 2"	\$11,000.00	Fee established Res. # 001-2009
Tap fees outside town limits, per each in-town tap size	double	Fee changed Res. # 005-2012

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Utility extension fee (includes up to four inspections)	\$400.00	Fee established Res. # 005-2018

**RESOLUTION # 015-2022**  
**A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE**  
**TO BE SET FORTH IN APPENDIX 2F OF THE CRESTONE MUNICIPAL CODE**

**WHEREAS**, Ordinance No. 2006-009 of the Town of Crestone adopted a fee schedule for copying, building permits, business licenses, rental of public facilities, annexation, fire protection, municipal court, liquor and marijuana licensing, and water and sewer service; and

**WHEREAS**, such ordinance allows the same to be amended by resolution of the Town Board of Trustees; and

**WHEREAS**, Ordinance No. 2020-002 adopted the Crestone Municipal Code which incorporates Appendix 2F (Consolidated Fee Schedule) in Chapter 2 (Administration); and

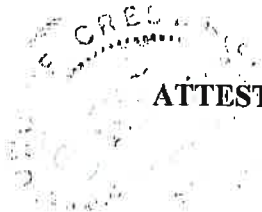
**WHEREAS**, upon the review of the town's current fee schedule, the Town Board of Trustees recommends Appendix 2F be amended to reflect a necessary addition regarding deposits for town property usage, and deletion of certain items that no longer pertain to services the town offers.

**NOW THEREFORE**, be it resolved by the Board of Trustees of the Town of Crestone, Colorado that Appendix 2F (Consolidated Fee Schedule) of the Crestone Municipal Code attached hereto and incorporated herein by reference, be amended and that said fee schedule be incorporated into the Crestone Municipal Code as Appendix 2F (Consolidated Fee Schedule).

**DONE** and **SIGNED** this 12<sup>th</sup> day of September, 2022.

  
\_\_\_\_\_

Kairina Danforth, Mayor



**ATTEST:** Allyson Ransom

Allyson Ransom, Town Clerk

